

March 22, 2016

A regular meeting of the Council of the Town of Bedford, Virginia, was held in the Council Hall of the Municipal Building at 7:00 p.m., March 22, 2016.

Members present: Mayor Robert T. Wandrei; Councilman Tim Black; Councilman Stacey L. Hailey; Vice Mayor Steve C. Rush; Councilman Beckham A. Stanley; and Councilman James A. Vest

Members absent: Councilman Robert D. Carson

Staff present: Town Manager Charles P. Kolakowski; Town Attorney W. W. Berry, IV; and Clerk of the Council Teresa W. Hatcher

Mayor Wandrei opened the meeting and led all present in saying the Pledge of Allegiance to the Flag.

Mayor Wandrei declared that the following Council minutes were approved as distributed: February 23, 2016, work session; February 23, 2016, regular meeting; and March 1, 2016, work session.

Town Manager Kolakowski reported on the following:

- The Spring Cruise-In event sponsored by Bedford Main Street, Inc. will be held on April 15, 2016
- He asked the Chief of Police to explain the Community Day event being held on April 2. Chief Foreman said the Community Day event will be held at Edmund Street Park and the Crime Prevention Coalition has come together to hold this event for the youth.
- Councilman Carson's sister, Dorothy Carson, passed away, and expressed his condolences.

Vice Mayor Rush, Chairman of the Economic Development Committee, reported that the committee toured Virginia Manufacturing, Cintas, and Blue Ridge Optics.

The Mayor said the Chamber of Commerce meeting will be held on March 24. Notice has been received that Congressman Hurt is holding his semi-annual meeting at the Spring Hill Restaurant in Appomattox on April 6.

Mayor Wandrei said the following items were added to the agenda: 1) changes to the budget that were discussed and 2) Request to Close Streets - Spring Cruise-In - Bedford Main Street, Inc.

Mayor Wandrei opened the Public Hearing regarding the proposed budget for Fiscal Year 2016-2017 at 7:06 p.m.

The Notice of Public Hearing follows:

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**NOTICE
SYNOPSIS OF BUDGET FOR FISCAL YEAR
JULY 1, 2016 TO June 30, 2017
TOWN OF BEDFORD, VIRGINIA**

Notice is hereby given that a Public Hearing will be held by the Town Council Tuesday, March 22nd at 7:00 p.m. in the Council Hall of the Town Municipal Building in relation to the budget for the Town of Bedford for Fiscal Year 2016-17, at which time any citizen of the Town shall have the right to attend and state his or her views. Detailed copies of the budget are available for inspection during normal office hours in the office of the Town Manager and the office of the Clerk of Council.

As there were no comments, the Mayor closed the public hearing at 7:06 p.m.

Mayor Wandrei opened the Public Hearing regarding the proposed tax increase at 7:07 p.m.

The Notice of Public Hearing follows:

**TOWN OF BEDFORD
NOTICE OF PUBLIC HEARING
PROPOSED TAX INCREASE**

A public hearing will be conducted by the Town Council in the Council Hall of the Municipal Building, 215 East Main Street, Bedford, Virginia, beginning at 7:00 p.m. on Tuesday, March 22, 2016, to receive comments on proposed ordinances increasing certain tax rates for the Tax Year 2017. These tax rates are to support and fund the proposed budget for Fiscal Year 2016-2017.

The proposed increased rates per \$100 of assessed valuation are set forth below:

	<u>Current FY</u> 2015-2016	<u>Proposed FY</u> 2016-2017
Meals Tax	5%	5.5%
Lodging Tax	5%	7%

There are no proposed increases in the following tax rates:

Real Estate	\$0.32 per \$100 assessed valuation
Mobile Homes	\$0.32 per \$100 assessed valuation
Public Service Corporations	\$0.32 per \$100 assessed valuation
General Tangible Personal Property	\$1.06 > \$20,000 assessed valuation
Business Tangible Personal Property	\$.000001
Machinery & Tools	\$.000001

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Motor Carriers	\$.000001
One Vehicle Owned by Disabled Veteran	\$.000001
Motor Vehicles (more than 30 seating)	\$.000001

A full copy of the proposed ordinances is available for public review in the Town Manager's Office, Municipal Building, 215 East Main Street, Bedford, Virginia, during normal business hours.

By Order of the Bedford Town Council
Teresa W. Hatcher, Clerk

As there were no comments, the Mayor closed the public hearing at 7:07 p.m.

Town Manager Kolakowski reported that the terms of Frances Coles and Jason Horne on the Town Planning Commission will expire on March 31, 2016. Both have agreed to serve another term if reappointed by Council. There also exists another vacancy on the Commission that expires March 31, 2017. Bill Mosley has expressed an interest in appointment to the Commission. The vacancies have been advertised in the local newspaper, and no other citizens have volunteered to serve. Mr. Kolakowski said that Council was requested to reappoint Frances Coles and Jason Horne to serve four-year terms on the Town Planning Commission, said terms to expire March 31, 2020, and appoint Bill Mosley to the Commission, said term to expire March 31, 2017.

On motion by Vice Mayor Rush, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council reappointed Frances Coles and Jason Horne to serve four-year terms on the Town Planning Commission, said terms to expire March 31, 2020, and appointed Bill Mosley to the Commission, said term to expire March 31, 2017. Roll call vote follows:

Councilman Black	aye
Councilman Carson	absent
Councilman Hailey	aye
Vice Mayor Rush	aye
Councilman Stanley	aye
Councilman Vest	aye
Mayor Wandrei	aye

The Town Manager said there are presently vacancies on the Keep Bedford Beautiful Commission. Mr. Paul Hardesty and Mrs. Jill Hardesty have expressed an interest to serve on the Commission if appointed by Council. The vacancies have been advertised in the local newspaper, and no other citizens have volunteered to serve. Mr. Kolakowski said that Council was requested to appoint Mr. Paul Hardesty and Mrs. Jill Hardesty to serve on the Keep Bedford Beautiful Commission, said terms to expire June 30, 2017.

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On motion by Councilman Vest, seconded by Councilman Hailey, voted upon and carried by a roll call vote, Council appointed Mr. Paul Hardesty and Mrs. Jill Hardesty to serve on the Keep Bedford Beautiful Commission, said terms to expire June 30, 2017. Roll call vote follows:

Councilman Hailey	aye
Vice Mayor Rush	aye
Councilman Stanley	aye
Councilman Vest	aye
Councilman Black	aye
Councilman Carson	absent
Mayor Wandrei	aye

Town Manager Kolakowski stated the National D-Day Memorial Foundation is sponsoring a 5K Run on Armed Forces Day as a fundraiser and wishes to use Tiger Trail as part of the run route. The 5K Run is on Saturday, May 21, 2016. The Town Manager said Council was requested authorize the closing of the following street for the event:

From 7:45 a.m. to 10:00 a.m., closing of Tiger Trail

The Town Manager stated that the National D-Day Memorial Foundation will notify the Fire Department, Rescue Squad and Police Department of the street closing. The Foundation has coordinated with the administration of Bedford Elementary School. Mr. Kolakowski said that Council was requested to close the Tiger Trail for a 5K Run on Saturday, May 21, 2016, from 7:45 a.m. to 10:00 a.m.

On motion by Councilman Hailey, seconded by Vice Mayor Rush, voted upon and carried by a roll call vote, Council authorized the closing of Tiger Trail for a 5K Run on Saturday, May 21, 2016, from 7:45 a.m. to 10:00 a.m. Roll call vote follows:

Vice Mayor Rush	aye
Councilman Stanley	aye
Councilman Vest	aye
Councilman Black	aye
Councilman Carson	absent
Councilman Hailey	aye
Mayor Wandrei	aye

Town Manager Kolakowski reported that Bedford Main Street, Inc. is sponsoring a Spring Cruise-In event on Friday, April 15, 2016, from 5:00 p.m. until 10:00 p.m. and is requesting that Council authorize the closing of the following streets for the event:

East Main Street from Court Street to Bridge Street
West Main Street from Bridge Street to just after the Presbyterian Church
South Street from Main Street to Washington Street
Court Street from Main to Plunkett Street
South Bridge Street from Main to Washington

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North Bridge Street from Main to the Town lot south of Railroad Bridge
East Depot Street to Court Street

The Town Manager said that Bedford Main Street will notify the Fire Department, Rescue Squad and Police Department of the street closings. Suitable public service announcements regarding these closings will be placed on the radio and in the newspaper. The residents of the affected streets will also be notified and will have ingress and egress to their homes. Mr. Kolakowski said that Council was requested to close the above streets for a Spring Cruise-In event sponsored by Bedford Main Street, Inc.

On motion by Councilman Hailey, seconded by Councilman Black, voted upon and carried by a roll call vote, Council approved the closing of the aforementioned streets for a Spring Cruise-In event sponsored by Bedford Main Street, Inc. on Friday, April 15, 2016, from 5:00 p.m. to 10:00 p.m. Roll call vote follows:

Councilman Stanley	aye
Councilman Vest	aye
Councilman Black	aye
Councilman Carson	absent
Councilman Hailey	aye
Vice Mayor Rush	aye
Mayor Wandrei	aye

Mayor Wandrei said the next item on the agenda was the approval of the changes to the budget that were submitted by Finance Director Jammes and discussed at the work session.

Ms. Jammes reviewed the additional changes to the proposed budget as follows:

- Increase the Economic Development Funds by \$100,000 to restrict the expense side of the .5% Meals Tax Increase
- Increase - Schools - Bedford Middle by \$326,000 to restrict Bedford Middle School Lease money to only be used on school operations. The remaining \$124,000 expense will be used for Debt Service, Building & Grounds Maintenance, and Professional Services
- Budget a \$400,000 transfer from the Electric Fund to the General Fund to off-set the revenue loss of restricting the Middle School Lease funding

Councilman Black moved that Council adopt the changes as presented. The motion was seconded by Vice Mayor Rush, voted upon and carried by the following roll call vote:

Councilman Vest	aye
Councilman Black	aye
Councilman Carson	absent
Councilman Hailey	aye
Vice Mayor Rush	aye

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Councilman Stanley
Mayor Wandrei

nay
aye

Mayor Wandrei adjourned the meeting at 7:15 p.m.